



2018-19 Grant Application

To: Tesla STEM Teachers
From: Tesla STEM PTSA Grants Committee
Subject: Grant Application Announcement

Tesla STEM PTSA's Grant Committee is now accepting applications. The purpose of PTSA grants is to provide staff members the opportunity to request funding for programs, equipment, and other activities which will enhance the education experience for Tesla STEM High School students.

The grant request form and evaluation guidelines are attached. All grant requests will be reviewed by the Grants Committee and a list of priority grant(s) will be submitted to the Tesla STEM PTSA Board of Directors for approval. The aggregate cost of the requests must not exceed the approved budget amount. While we hope to be able to fund as many requests as possible, it is unlikely all requests will be selected for the priority list.

The **deadline** for submitting grants is **Monday, November 5**. Completed grant applications should be left in the PTSA drawer in the Staff Lounge. Grant awards will be announced later in the month, or as funds become available.

Thank you for your hard work and for the life-long impact you have on the young people you touch through your instruction and attention.

Sincerely,

A handwritten signature in black ink, appearing to read "H. Cooperrider".

Heidi Cooperrider
Tesla STEM PTSA Grants Committee Chair



2018-19 Grant Application

TO SUPPORT THE CLASSROOM WITH UNIQUE PROJECTS

Submittal Requirements:

- Completed application must be submitted to the PTSA mailbox in the school office no later than **12:00 PM, Monday, November 5th** for this year's disbursement of grants.
- One topic/focus per grant application.
- Funds must be utilized in the current school year.
- Grants are intended to support **unique, one-time only projects...not ongoing, recurring activities.**
- Include specific objectives and goals that will help the school accomplish the targeted Continuous Improvement Process goal or equivalent.
- Applications impacting the most students will have a higher priority.
- May be used for Principal directed training that benefits literacy for all students.
- Equipment must be on LWSD supported list unless exemption granted by district and/or school.

Grants **CANNOT** be used for:

- Previously purchased items or activities.
- Teacher release time or compensation for substitute teachers.
- Scholarships or awards.
- Non-instructional consumables; examples include but are not limited to: food, travel, room & board
- Student competitions; exceptions may be made if it is sponsored by Tesla STEM High School



2018-19 Grant Application

Date: _____ Grant Request No. (For PTSA Use) _____

Applicant Name: _____

Phone: _____ Email: _____

Advisor Name: _____

Program/Project Title: _____

of Students Impacted: _____ Amount Requested: _____

Do you have sponsored funds? _____ If Yes, Amount? _____

Describe your program/project (use back if more room needed) _____

Approved for consideration: _____ Date _____
Principal, Tesla STEM HS